

Newsletter

ORDINARY ASSEMBLY OF THE FAO STAFF COOP

In accordance with its Statutes, the Board of Directors convenes an Ordinary Assembly on Thursday 15 April 2021 at 23:30 hrs (first call) and on **Friday 16 April 2021 at 17:00 hrs** (second call) **on FAO Staff Coop Zoom platform:**

https://fao.zoom.us/j/97046096795

Meeting ID: 970 4609 6795 Passcode: 71991916

to discuss the following Agenda:

- 1) Adoption of the Agenda
- 2) Report of the Board of Directors on 2020 activities
- 3) Report from the Chartered Accountants
- 4) Approval of 2020 Financial Statements
- 5) Annual Membership Fees 2022
- 6) Approval of 2021 Programme of Work and Budget
- 7) Elections of the Board of Directors
- 8) Any other Business

Summary of Duties and Responsibilities of members of the Board of Directors:

- Management and administration of the FAO Staff Coop, as established by Italian legislation and the Coop Statutes;
- Supervision of daily operations;
- Formulation of Programme of Work and Budget;
- Supervision of Social, Cultural and Sports activities;
- Inter-Agency Games;
- FAO CASA Gazette, Coop Newsletter and Coop Website;
- Relationship with FAO Administration.

General Rules covering corporate responsibilities are outlined in 5th Book, 11th Para., from Art. 2621 of the Italian Civil Code. Copy of the Italian Civil Code and other relevant legal documents are available to members in the Coop Office (E-016). Please note that no official time is allowed by Administration to carry out Coop duties.

In line with the Italian Civil Code (art. 2432), copy of the 2020 Financial Statements, the 2021 Budget, have been deposited in the Legal Headquarters (E-016), at the disposal of Full Coop members.